UNIT MODIFICATION POLICY





Building Stronger Communities Together

Some OCHC homes include more than just the interior rental space. They may include front and/or back yards, walkways, lanes, driveways/carports, porches, balconies, and lockers. All these general property areas are part of the leased premises.

You are responsible for any damage to people or property caused by the modification, its installation or removal.

This document explains the basic conditions that must be met and maintained for the **general property** areas.

General property areas are part of your leased premises, you are responsible for:	 Using and enjoying them without disturbing your neighbours or your landlord Maintaining general property areas so that they are clean and free of objects or conditions that could create an accident or health hazard, including: Keeping general property areas clean, tidy, and clear of any debris, garbage, clutter, excrement, sofas, wood, tires, and any other combustible objects Storing garbage properly in sealed garbage containers Removing the snow and salting the walkways, driveways/carports, and steps of your home Modify general property areas including installing temporary vehicle
PRIOR WRITTEN PERMISSION FROM OCHC TO:	 Modify general property areas including installing temporary vehicle enclosures Modifications may require: third party liability insurance, a City permit must comply with City bylaws and OCHC standards.
YOU MAY HAVE THE FOLLOWING:	 You may have the following: A garden in your front yard that does not interfere with maintenance or access by OCHC or other tenants *OCHC is not responsible for compensating you for any costs associated with altering or damaging the garden for maintenance or access.
YOU MAY NOT DO OR HAVE THE FOLLOWING:	 Store personal belongings in your carport including a barbeque Conduct repairs, or have an unroadworthy/inoperable vehicle in your driveway or carport Modify or expand your driveway or carport Park your vehicle on the front lawn Install a fence, or a privacy screen in your front yard Paint your front door a different colour or install your own screen door

Please refer to your lease signing package or speak with your Property Manager for further information.



Department: Tenant Services V1 November 2022