

Application for OCH Tenants on Ottawa Community Housing's Client Services Committee

Instructions:

Tenants who want to join OCH's Client Services Committee must complete this application form. Please review the eligibility requirements in the section below.

In addition to this application, tenant applicants must also submit a **Letter of Reference** from a community-based worker who knows about their community work.

The application and letter of reference must be received by OCH **on or before June 28, 2024** by email at: GovernanceRecruitment@och.ca or at the OCH office reception or in the mail slot.

Eligibility Requirements:

OCH tenants who want to be on the Board or a Board Committee must:

- Be at least 18 years of age.
- Be an OCH tenant in good standing, in compliance with the terms of the tenancy agreement. *
- Be able to speak and read English.
- Contribute advice and expertise relevant to the Committee's terms of reference.
- Have basic computer literacy (e.g., using internet, email, etc.).
- Have experience in group decision making.
- Have community volunteer experience.
- Submit a **Letter of Reference** from a community-based worker who knows about your community work.
- Submit a criminal records and judicial matters check.

*OCH will review its records to verify this eligibility requirement.

Tenant Responsibilities on the Board or a Committee of the Board:

- Contribute to governance decision-making in the best interests of OCH.
- Attend and participate in scheduled and special meetings, planning sessions and special projects as part of the governance process.
- Provide advice based on areas of expertise and lived experience.
- Identify and avoid conflicts of interest, real, perceived, or potential.
- Promote the mandate of OCH within the broader community.
- Support decisions taken by the Board.

Name:	
Address:	
Phone #:	
Email:	

Tell us about your professional, volunteer and community experiences that would help you on the Client Services Committee. Please include any experience you may have had on a Board of Directors or Board Committee.

Response:



Why do you want to join OCH's Client Services Committee?

Response:

OCH is committed to providing accommodations for people with disabilities. If you require accommodation, please notify us and we will work with you to jointly address your needs.

I understand that Ottawa Community Housing (OCH) is collecting, keeping, and using personal information about me. I authorize OCH to use personal information about me in this application and my tenancy file to consider my application for a position on OCH's Client Services Committee. I understand that any information on this form or in any of the attached documents may be used and disclosed as required or permitted by law.

Date:

Signature:



www.och-lco.ca
info@och.ca

613-731-1182

24/7 Call Centre
Centre d'appels 24h/24 et 7j/7